

# EMPLOYMENT OPPORTUNITIES



**Directorate General (Monitoring & Evaluation)**  
**Planning and Development Board**  
**Government of Punjab, Lahore**



**Last date to apply 16th September, 2024**

Directorate General (Monitoring & Evaluation) is looking for the following talented professionals for the project based posts on contract basis to become a part of innovative and dynamic team of project titled "Restructuring of Directorate General (M&E) for improved Monitoring & Evaluation of Development Projects in Punjab".

Sr. No	Designation	No. of Post	Monthly Pay Package (Rs.)	Qualification & Experience
1.	Deputy Director (Software)	1	BS-18	Master Degree (second division) (18 Years education) in IT / Computer Sciences / software engineering from HEC recognized University having five years' experience in Communication Technology / Software Development / MIS OR Masters/BS Honors (second division) (16 Years Education) in IT / Computer Sciences / software engineering from HEC recognized University having eight years' experience in Communication Technology or Software Development / MIS. Preference shall be given to those having; i) Demonstrated or Proven experience in the design, development and implementation of software application for large corporate or public sector projects. ii) Database / security / web bases solutions / IT Infrastructure implementation. iii) Experience in data science. <b>Max Age: 40 Years.</b>
2.	Deputy Director (Admin/HR)	1	BS-18	Master degree (second division) (18 years education) in Business Administration, HR / Economics from HEC recognized University having five years relevant experience OR B.S. Honors (second division) (16 years education) in Business Administration, HR / Economics from HEC recognized University having eight years relevant experience. i) Demonstrated or Proven experience in report writing and coordination with electronic, print and social media. ii) Excellent management skills iii) Excellent writing and drafting skills in both English and Urdu. iv) Experience in HR Management and Knowledge in Punjab Civil Servant codes <b>Max Age: 40 Years.</b>
3.	Deputy Director (Finance & Accounts)	1	BS-18	MBA Finance (second division) (18 years education) from HEC recognized University having five-year relevant experience in Finance & Accounts; OR CA /Masters/B.S. Honors (second division) (16 years education) in Commerce / Business Administration (Finance) from HEC recognized University having eight years of relevant experience in Finance & Accounts. Preference shall be given to those having; i) Proficiency in the use of computer applications. ii) Good writing skills; and iii) Understanding and working of the Government's General, Financial and Procurement Rules & Regulations etc. <b>Max Age: 40 years.</b>
4.	Deputy Director (Project Management)	3	BS-18	MSc (second division) (18-year education) in Civil Engineering / Architectural Engineering / Project Management from HEC recognized University with five years' experience OR BSc (second division) (16 Years of education) in Civil Engineering / Architectural Engineering / Project Management from HEC recognized University having eight years project management experience of civil infrastructure. Preference shall be given to those having; i) PMP / Prince2 Professional / PgMP Certification. ii) Demonstrated or Proven experience of M&E in large infrastructure projects; and iii) Proficiency in use of project management softwares and computer applications P6/MS Project. iv) Foreign Degree Holder (Project Mgmt/ Const. Mgmt) - Top 100 QS Ranked <b>Max age: 40 years.</b>
5.	Assistant Director (IT)	1	BS-17	Master degree (second division) (18 Years education) in IT / Computer Sciences / software engineering from HEC recognized University having two years experience in Communication Technology / Software Development / MIS OR B.S. Honors (second division) (16 Years Education) in IT / Computer Sciences / software engineering from HEC recognized University having four years' experience in Communication Technology or Software Development and MIS. Preference shall be given to those having; i) Demonstrated or Proven experience in the design, development and implementation of software application for large corporate or public sector projects. <b>Max Age: 35 Years.</b>
6.	Assistant Director (Audit)	1	BS-17	MBA Finance (second division) (18 years education) from HEC recognized University having two years of relevant experience in Finance, Audit and account. OR CA /Masters/B.S. Honors (second division) (16 years education) in Commerce / Business Administration (Finance) from HEC recognized University having four years of relevant experience in Finance, Audit and Accounts. Preference shall be given to those having; i) Proficiency in the use of computer applications. ii) Good writing skills; and iii) Understanding and working of the Government's General, Financial and Procurement Rules & Regulations etc. <b>Max Age: 35 years.</b>
7.	Assistant Director (Database)	1	BS-17	Master degree (second division) (18 Years education) in IT / Computer Sciences / software engineering from HEC recognized University having two years experience in database Development / Communication Technology / MIS OR B.S. Honors (second division) (16 Years Education) in IT / Computer Sciences / software engineering from HEC recognized University having four years' experience in Communication Technology or Software Development and MIS. Preference shall be given to those having; i) Demonstrated or Proven experience in the design, development of database and implementation of software application for large corporate and public sector projects. <b>Max Age: 35 Years.</b>
8.	Assistant Director (Programming)	1	BS-17	Master degree (second division) (18 Years education) in IT / Computer Sciences / software engineering from HEC recognized University having two years experience in Programming / Communication Technology / MIS OR B.S. Honors (second division) (16 Years Education) in IT / Computer Sciences / software engineering from HEC recognized University having four years' experience in Communication Technology / Software Development and MIS. Preference shall be given to those having; i) Demonstrated or Proven experience in the design, development, programming and implementation of software application for large corporate and public sector projects, etc. <b>Max Age: 35 Years.</b>
9.	Assistant Director (Data Analysis)	1	BS-17	MPhil/MS (second division) (18 Years education) in Statistics from HEC recognized University having two years experience in data analysis OR MSc/B.S. Honors (second division) (16 Years Education) in Statistics from HEC recognized University having four years' experience in data analysis. Preference shall be given to those having; i) Demonstrated or Proven experience in the data analysis and inference (through softwares like MS Excel, SPSS, Minitab and R Language or any other data analysis software) for large corporate and public sector projects, etc. <b>Max Age: 35 Years.</b>
10.	Assistant Director (Project Management)	1	BS-17	MSc (second division) (18-year education) in Civil Engineering / Architectural Engineering / Project Management from HEC recognized University having two year project management experience of Infrastructure Development Projects; OR BSc (second division) (16-year education) in Civil Engineering / Project Management from HEC recognized University having four years project management experience of civil infrastructure. Preference shall be given to those having; • Prince2 Professional / PMP / PgMP Certification, • Demonstrated or Proven experience of M&E in large infrastructure projects; and • Proficiency in use of project management softwares and computer applications P6/MS Project <b>Max age: 35 years.</b>

11.	Assistant Director (Water Supply & Sanitation)	2	BS-17	MSc Public Health Engineering / Civil Engineering / Environmental Engineering (second division) (18 years education) with minimum two-year relevant experience. OR BSc (Hons)/BE Public Health Engineering/ Civil Engineering/Environmental Engineering (second division) with minimum four years relevant experience. <b>Max Age: 35 years</b>
12.	Assistant Director (Irrigation)	2	BS-17	MSc Irrigation Engineering/Civil Engineering (second division) (18 years education) with minimum two years relevant experience OR BSc (Hons)/BE Irrigation Engineering/Civil Engineering (second division) (16 years education) with minimum four years relevant experience <b>Max age: 35 years</b>
13.	Assistant Director (Business Investment)	1	BS-17	18 Years of Education in Business Administration (Finance) /Public Administration (second division) with minimum two years relevant experience. OR CA/MBA (Finance)/MPA/BBA (Hons) (Finance) (second division) (16 years education) with minimum four years relevant experience. Preference shall be given to those; • Strong skills in quantitative or qualitative analysis methods. • Strong research conducting abilities • Excellent verbal and written communication skills; and • Proficiency in the use of computer applications. <b>Max age:35 Years.</b>
14.	Assistant Director (Industries)	1	BS-17	MSc Industrial Engineering (second division) (18 years education) with minimum two years relevant experience. OR BSc Industrial Engineering (second division) (16 years education) with minimum four years relevant experience. <b>Max age: 35 years</b>
15.	Assistant Director (Structure)	2	BS-17	MSc Structural Engineering (second division) (18 years education) with minimum two years relevant experience. OR BSc Civil Engineering (second division) (16 years education) with minimum four years relevant experience. <b>Max age: 35 years</b>
16.	Assistant Director (Forest)	1	BS-17	MSc in forestry (second division) (18 years education) with minimum two years relevant experience. OR BSc (hons) Forestry (second division) (16 years education) with minimum four years relevant experience. Preference shall be given to those; • Strong skills in quantitative or qualitative analysis methods. • Strong research conducting abilities • Excellent verbal and written communication skills; and • Proficiency in the use of computer applications. <b>Maximum age: 35 years.</b>
17.	Assistant Director (Agriculture)	1	BS-17	MSc in Agriculture/Agricultural Engineering (second division) (18 years education) with minimum two years relevant experience. OR B.Sc (hons) Agriculture/Agricultural Engineering (second division) (15 years education) with minimum four years relevant experience. Preference shall be given to those; • Strong research conducting abilities • Excellent verbal and written communication skills; and • Proficiency in the use of computer applications. <b>Maximum age: 35 years.</b>
18.	Assistant Director (Health)	1	BS-17	MBBS (second division) / M. Phil in Public Health (MPH) 18 Years education from HEC recognized University with two years' experience of monitoring & evaluation or project management or project evaluation of health sector OR Master in Public Health (MPH) 16 Years education from HEC recognized University with four years' experience of monitoring & evaluation or project management or project evaluation of health sector Preference shall be given to those; • Strong skills in quantitative or qualitative analysis methods. • Strong research conducting abilities • Excellent verbal and written communication skills; and • Proficiency in the use of computer applications. <b>Maximum age: 35 years.</b>
19.	Assistant Director (Energy)	1	BS-17	MSc in Electrical Engineering (second division) from HEC recognized University with two years' experience of monitoring & evaluation or project management or project evaluation of Energy Sector Projects OR BSc in Electrical Engineering (second division) from HEC recognized University with four years' experience of monitoring & evaluation or project management or project evaluation of Energy Sector Projects Preference shall be given to those; • Strong skills in quantitative or qualitative analysis methods. • Strong research conducting abilities • Excellent verbal and written communication skills; and • Proficiency in the use of computer applications. <b>Maximum age: 35 years.</b>
20.	Assistant Director (Fisheries)	1	BS-17	MSc in Fisheries (second division) 18 Years education from HEC recognized University with two years' experience of monitoring & evaluation or project management or project evaluation of fisheries related project OR BS in Fisheries (second division) 16 Years education from HEC recognized University with four years' experience of monitoring & evaluation or project management or project evaluation of fisheries related project Preference shall be given to those; • Strong skills in quantitative or qualitative analysis methods. • Strong research conducting abilities • Excellent verbal and written communication skills; and • Proficiency in the use of computer applications. <b>Maximum age: 35 years.</b>
21.	Assistant Director (Environment)	1	BS-17	MSc in Environment Engineering / Environmental Sciences (second division) 18 Years education from HEC recognized University with two years' Experience of monitoring & evaluation or project management or project evaluation of Environment related projects OR BSc in Environment Engineering/BS in Environmental Sciences (second division) 18 Years education from HEC recognized University with four years' experience of monitoring & evaluation or project management or project evaluation of Environment related projects Preference shall be given to those; • Strong skills in quantitative or qualitative analysis methods. • Strong research conducting abilities • Excellent verbal and written communication skills; and • Proficiency in the use of computer applications. <b>Maximum age: 35 years.</b>
22.	Assistant Director (Contracts)	1	BS-17	MSc in Civil Engineering/ MPhil Economics/Business Administration (second division) (18 years education) with minimum two years relevant experience. OR BSc in Civil Engineering/MSc in Economics/MBA/MPA (16 years education) with minimum Four years relevant experience. <b>Max age: 35 years</b>
23.	Lift Mechanic/ Operator	1	BS-05	Matric with Two years' experience as lift mechanic. <b>Max age: 35 years</b>
24.	Driver	1	BS-05	Middle with valid Motor Car or LTV driving license and five years' experience as Driver. <b>Max age: 35 years</b>
25.	Sweeper	1	BS-1	Literate <b>Max age: 35 years</b>

Note:-

1. From Serial No. 1 to Serial No. 22, the applicants domiciled in Punjab Province of Pakistan should apply online through Punjab job portal website [www.jobs.punjab.gov.pk](http://www.jobs.punjab.gov.pk) latest by 16th September (Monday), 2024 at 4 PM. 2. From Serial No. 23 to Serial No. 25, the applicants domiciled in Punjab Province should apply through mail accompanied by two recent passport size photographs, attested copies of CNIC, academic certificates, experience certificates and domicile to below mentioned address by 16th September (Monday), 2024 at 4 PM. 3. Detailed eligibility criteria and JDs are available on [www.dgme.punjab.gov.pk](http://www.dgme.punjab.gov.pk) as well as Punjab jobs portal [www.jobs.punjab.gov.pk](http://www.jobs.punjab.gov.pk). 4. From Serial No.1 to Serial No.22, it is mandatory for all candidates to upload the scanned copies of their academic and job experience certificates while applying against any of the above position(s) and send attested hard copies to the Directorate General. 5. Incomplete application or those received without relevant documents shall be rejected. 6. The age of the candidate will be calculated on the last date of submission of application and maximum age given for each job include age relaxation. No separate age relaxation will be given. 7. Only post qualification experience will be considered; post qualification experience for any specific post is the experience acquired after the minimum required qualification for that post. 8. In case of more than one application, separate envelope with single application and clearly mentioning the name of post on the top of the envelope will be submitted. 9. Those already in Government service should apply through proper channel along with NOC. 10. Only shortlisted candidates will be called for test/interview and no TA/DA will be paid for appearing in test/interview. 11. These project posts will be filled on contract basis for the duration of the project in accordance with Contract Appointment Policy 2004. 12. Submission of fake documents or concealment of any fact will lead to disqualification of the candidate.

**Director General (M&E)**

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