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**THE PLANNING & DEVELOPMENT  
DEPARTMENT  
GOVERNMENT OF PUNJAB, LAHORE**

**Expression of Interest**

**Capacity Building of Directorate General (M&E), P&D Department**

According to the Chief Minister vision of Growth and Development in the Province, the Government departments need capacity building and facilitation to make the development projects smooth, successful and cost effective to maximize the service delivery on faster pace. To have a short term measure of building capacity a smart and cost effective solution is approved by the Chief Minister to enable the Government departments to tackle their urgent and recurrent legal, financial and technical assistance needs by hiring services of Individual Consultants and Firms of the following emerging and contemporary sectors.

**Areas of Expertise**

- |  |   |
|--|---|
| (i) Power, Energy & Renewable Energy (Solar, Bio, and Wind etc.) | (vii) Infrastructure and Structural Engineering               |
| (ii) Ground water, Hydrology and Integrated Water Management     | (viii) Water supply, Sanitation and Public Health Engineering |
| (iii) Public Private Partnership                                 | (ix) Urban Planning & Development                             |
| (iv) Transportation Planning and Management                      | (x) Information Technology                                    |
| (v) Legal, Techno-legal & Contract Management                    | (xi) Agriculture & Livestock                                  |
| (vi) Financial & Economic Analysis                               | (xii) Forestry, Fisheries and Wildlife                        |
|  | (xiii) Monitoring and Evaluation                              |

In the above background DGM&E, P&DD seeks EOI to shortlist competent Individual Consultants as well as Companies / Firms to augment the capacity of DGM&E, P&D and other departments in their Legal, Financial and Technical matters it and when required. Short listing will initially be done for one year. RFP will be issued to relevant short listed Consultants and Firms on time to time basis. Vetting timeframe and tentative cost of job will be done by a Committee along with vetting of RFP at a later stage. Lowest bidder with respect to cost will be awarded job.

Interested Individual Consultant and Firms having, sound knowledge and experience in the aforementioned disciplines may send their EOI along with the detailed CV in the sealed envelopes through post/courier on the given address latest by **March 21, 2014.**

**Criteria of Short Listing for Firms**

1. Field of expertise
2. Company history (year of establishment)
3. No. of years of experience in relevant field.
4. Financial standing
5. No. of projects undertaken in relevant field.
6. Technical and other relevant certification.
7. Sales Tax/GST Registration No.
8. List of permanent staff along with qualification and experience details.
9. Detail of litigation, if any.
10. Special expertise in software (Planning, Analysis, Structures, Road & Energy System design etc)
11. List of previous clients with telephone numbers and email.

**Criteria of Short Listing for Individuals**

1. CV (max 5 pages) having the following detail;
  - Field of expertise (for more than one expertise separate CV will be required)
  - Qualification detail (Ph.d., M.Phil, B.Sc. etc)
  - Total Experience (in years)
  - Experience in relevant field (s) along with brief description
  - List of research/ projects undertaken with brief description.
  - Registration No. (PEC & PMDC etc.)
  - List of research publication / reports, if applicable.
  - Special expertise in software (Planning, Analysis, Structures, Roads & Energy System design etc)
  - Any other relevant information including recommendations, awards etc

The short listing will be done strictly on merit according to the aforementioned criteria. However, this office reserves the right to accept or reject any individual or firm without assigning any reason and applicants will have no right for litigation.

**Project Coordinator (Capacity Building Project)**

**Directorate General (M&E), P&DD**

**P&D Complex, Opposite Civil Secretariat, Lahore.**

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IPL-2205

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Dir. (Admin)  
DG (MPE) Office

DG (M&E)  
Capacity  
Building  
file # 1  
AA. 03/02